

WRITTEN STATEMENT OF A NON-KEY OFFICER DECISION ECONOMY, COMMUNITIES & CORPORATE DIRECTORATE

ITEM:	Relocation of 16+ and participation teams
Officer Title:	Business Change Manager
Date of Decision:	6 July 2017
Purpose:	To approve the relocation of the council's 16+ and participation teams from No 4 Blackfriars Street, Hereford to the new Bath Street offices, (Media Centre), Bath Street, Hereford and the relocation of service users' personal items from No 5 Blackfriars Street into appropriate storage facilities.
Decision:	<p>THAT:</p> <p>(a) The 16+ and Participation teams be relocated from their current site in Blackfriars Street to the new bath Street offices at a cost of £23k (building works at new Bath Street offices as detailed in appendix A) and £5.5k relocation costs; and</p> <p>(b) A longer term solution to the accommodation needs for the 16+ and Participation teams is identified.</p>
Reasons for the Decision:	<p>The client group have arrange of behavioural issues which require certain safety measures to be in place to ensure staff and other service users are not compromised; in addition to which the size of the 16+ team has increased which means that No 4 is no longer suitable from a health and safety point of view.</p> <p>In order to accommodate additional safety measures some minor alterations within the new Bath Street offices are required to enable this moves to take place, these will introduce improved safety for both members of staff and service users.</p> <p>In the role of corporate parent the council currently store's service users' personal items within No. 5 Blackfriars Street. Some of these items do not comply with health and safety requirements for the building they are currently in; therefore they need to be relocated to purpose built storage facilities.</p>
Consultation:	Internal consultees and Chair of Corporate Parent Panel
Options Considered:	Do nothing. This is not recommended as the existing building is not fit for purpose for service delivery, as well as

	<p>to this the continuing risk to the safety of members of staff while they remain in their current location.</p> <p>Source an alternative accommodation solution that is fit for purpose to house the service. Alternative existing council buildings were considered as a long or short term solution but these were deemed not to be appropriate due to the nature of the service being provided.</p>
Declaration of Interest:	N/A

Officer Name: Andrew Lovegrove

Officer Title: Chief Finance Officer

Signature: Date: 6 July 2017